

Public Health Protection and Prevention

Contact Person:
Mary Berkowitz, 609-588-7463

Commodities & Services Required

- ❖ Office & Information Processing Services & Supplies
- ❖ Information Processing Hardware & Software
- ❖ Rental & Maintenance of Photocopy Machines
- ❖ Rabies Vaccine
- ❖ Printing of Forms
- ❖ Scientific & Medical Reference Books
- ❖ Temporary Employment Services
- ❖ Needles and Syringes, Blood Collection Tubes, Drugs & Diagnostic Supplies
- ❖ Scientific Instruments, Accessories, & Supplies
- ❖ Pagers & Monthly Service Charge
- ❖ Audiovisual Supplies & Equipment, such as VCR, Monitors, Cassette and Tape Recorders, etc.
- ❖ Electrical Supplies such as Batteries, Extension Cords, Various Light Bulbs
- ❖ Protective Clothing for Chemical & Radiation Hazards
- ❖ Professional Services-Environmental & Occupational Services
- ❖ Maintenance of Office Equipment such as Typewriters, Calculators, etc.
- ❖ Office Furniture, such as Files, Bookcases, Desks, Chairs & Tables

Office of the Commissioner

Contact Person:
Jill Velez, 609-292-8875

Commodities & Services Required

- ❖ Office & Information Processing Services & Supplies
- ❖ Information Processing Hardware & Software
- ❖ Rental & Maintenance of Photocopy Machines
- ❖ Printing, Typesetting, Office Supplies, etc.
- ❖ Legal advertising
- ❖ Travel-Transportation and Hotel Accommodations
- ❖ Professional Services—includes Steno Services and Consultants
- ❖ Household Items, includes batteries, extension cords, various light bulbs, etc
- ❖ Subscriptions & Memberships
- ❖ Electrical supplies

Long Term Care Systems

Contact Person:
Arthur Verpent, 609-984-8181

Commodities & Services Required

- ❖ Office & Information Processing Services & Supplies
- ❖ Information Processing Hardware & Software
- ❖ Rental & Maintenance of Photocopy Machines
- ❖ Meeting/Conference Space
- ❖ Travel-Transportation & Hotel Accommodations
- ❖ Professional Services related to Hospital Inspections
- ❖ Subscriptions & Memberships

Aging and Community Services

Contact Person:
Warren McClain, 609-943-3363

Commodities & Services Required

- ❖ Office & Information Processing Services & Supplies
- ❖ Information Processing Hardware & Software
- ❖ Rental & Maintenance of Photocopy Machines
- ❖ Printing-various types: forms, pamphlets, envelopes, etc.
- ❖ Rental of pocket beepers
- ❖ Video/Camera Equipment-purchasing of film, rental of equipment, etc.
- ❖ Consultant Services
- ❖ Educational Supplies-books, displays, etc.

Health Care Quality and Oversight

Contact Person:
Kevin Jennings, 609-292-8772

Commodities & Services Required

- ❖ Office & Information Processing Services & Supplies
- ❖ Information Processing Hardware & Software
- ❖ Rental & Maintenance of Photocopy Machines
- ❖ Office Furniture
- ❖ Calculators and File Cabinets
- ❖ Consulting services related to the financial analysis of acute care hospitals
- ❖ Maintenance of Computer Equipment

Budget and Finance

Contact Person:
David Meckel, 609-588-7455

Commodities & Services Required

- ❖ Office & Information Processing/ Services & Supplies
- ❖ Information Processing Hardware & Software
- ❖ Rental & Maintenance of Photocopy Machines
- ❖ Printing & Office Supplies including stationery, duplicating letterheads and envelopes, decals, typesetting ink, photocopy and microfilming supplies
- ❖ Education and training supplies, including books, periodicals and audiovisual material, uniforms and work clothes
- ❖ Post office box rental and delivery services
- ❖ Moving services
- ❖ Telephone equipment and supplies
- ❖ Subscriptions and Memberships
- ❖ Microfilm Services

Senior Benefits and Utilization Management

Contact Person:
Steve Christopher, 609-588-3491

Commodities & Services Required

- ❖ Office & Information Processing Services & Supplies
- ❖ Information Processing Hardware & Software
- ❖ Rental & Maintenance of Photocopy Machines
- ❖ Printing-various types: forms, pamphlets, envelopes, etc.
- ❖ Rental of pocket beepers
- ❖ Consultant Services
- ❖ Educational Supplies-books, displays, etc.

Doing Business with the Department of Health and Senior Services

The Department of Health and Senior Services spends in excess of 32 million dollars each year in the purchase of goods and services to fulfill the needs of its various divisions. Most of the purchases are made through the use of Annual State Contracts. There are, however, specific needs which are not included in the Annual Contract process.

Each Division within the Department of Health and Senior Services is responsible for its own procurement needs.

Listed below are the Divisions, their individual responsible for procurement and the types of services or items required.

Family Health Services

Contact Person:

Anthony Prunetti, 609-984-1315

Commodities & Services Required

- ❖ Office & Information Processing Services & Supplies
- ❖ Information Processing Hardware & Software
- ❖ Rental & Maintenance of Photocopy Machines
- ❖ Office Furniture
- ❖ Conference Facilities (Rooms, etc)
- ❖ Educational Films & Pamphlets
- ❖ Food Services for Meetings, etc.
- ❖ Consultant Services

HIV/AIDS Services

Contact Person:

Carl Peck, 609-984-5888

Commodities & Services Required

- ❖ Office & Information Processing Services & Supplies
- ❖ Information Processing Hardware & Software
- ❖ Rental & Maintenance of Photocopy Machines
- ❖ Printing-various types: forms, pamphlets, envelopes, etc.
- ❖ Rental of pocket beepers
- ❖ Video/Camera Equipment-purchasing of film, rental of equipment, etc.
- ❖ Consultant Services
- ❖ Educational Supplies-books, displays, etc.

Public Health and Environmental Laboratories

Contact Person:

Mauro G. Focarelli, 609-777-3044

Commodities & Services Required

- ❖ Office & Information Processing Services & Supplies
- ❖ Information Processing Hardware & Software
- ❖ Rental and Maintenance of Photocopy Machines
- ❖ Printing Laboratory Report Forms & Labels
- ❖ Supplies such as Laboratory glassware, chemistry instrumentation, laboratory re-agents, pipettes, safety supplies, etc.
- ❖ Instrumentation-Variied forms of laboratory instrumentation, large and small
- ❖ Services-Consultants and experts in the field of laboratory services

Office of Information Technology Services

Contact Person:

Jeff Garvin, 609-588-3365

Commodities & Services Required

- ❖ Office & Information Processing Services & Supplies
- ❖ Information Processing Hardware & Software
- ❖ Rental & Maintenance of Photocopy Machines
- ❖ Technical Consultant/Professional Services
- ❖ Technical staff development training
- ❖ Computer related supplies, hardware, software and computer software maintenance
- ❖ Rental/purchase of beepers, cell phones, blackberry hand held devices, and global positioning systems
- ❖ Technical reference books
- ❖ Electrical Supplies
- ❖ Office Supplies & Furniture

How to do Business with the Department of Health and Senior Services

Financial Services

PO Box 360

Trenton, NJ 08625-0360

609-588-2582

